

Process to apply for a Haumaru Housing unit

1. Please complete the application form.
2. Attach the following documents:
 - **Proof of age:** any one of a birth certificate, drivers licence or passport.
 - **Proof of weekly income details:** statement from Work & Income or payslips from the last 3 months.
3. Post your completed application to us, or deliver it to our office. Our address is:

HAUMARU HOUSING LIMITED PARTNERSHIP
PO Box 8475
Symonds Street
Auckland 1150

HAUMARU HOUSING LIMITED PARTNERSHIP
Level 2, 1 Nugent Street
Grafton,
Auckland 1023

4. Your application will be assessed by Haumaru Housing Limited Partnership. If you are eligible, you will be invited to an interview where your housing needs will be assessed. You are welcome to bring a support person or interpreter.

Note: If the requested documentation is not supplied within one month, or we are unable to contact you, your application will be cancelled.

Eligibility Criteria

To be eligible for a home, applicants must meet all of the criteria below:

- **Age:** Be fully eligible for New Zealand National Superannuation at the time of application.
- **Income:** Earn no more than the New Zealand National Superannuation amount from their main source of income.
- **Assets:** Own no more than \$40,000 worth of assets (\$60,000 for a couple). This includes both cash and non-cash assets as defined by New Zealand Work and Income for the Accommodation Supplement.
- **Live Independently:** Able to live independently within an intensive housing environment. This means that you are able to look after yourself or engage and/or manage any support services that you might require, and contribute constructively to harmonious community life within a residential village.
- **Housing need:** This must be current and not a possible future need.
- **Connection to the area:** A familiarity necessary to enable engagement and avoid social isolation and helplessness, and where applicable it is desirable for you to maintain existing links to social agencies and services.

**APPLICANT
DETAILS**

We may ask for evidence
prior to an interview

APPLICANT 1

Mrs Miss Ms Mr

Family Surname:

Given or First Name(s):

Known as:

Date of Birth:

Ethnicity:

Are you eligible for New Zealand National Superannuation: Yes No

Do you have any criminal convictions either current or pending?

Yes No

If you answered yes, please provide details - date and conviction:

APPLICANT 2

Mrs Miss Ms Mr

Family Surname:

Given or First Name(s):

Known as:

Date of Birth:

Ethnicity:

Are you eligible for New Zealand National Superannuation: Yes No

Do you have any criminal convictions either current or pending?

Yes No

If you answered yes, please provide details - date and conviction:

Do you live in a property owned or managed by Haumaru Housing Limited Partnership,
Housing New Zealand or a community housing trust?

Yes No

If Yes, please provide details:

CURRENT ACCOMMODATION AND CONTACT DETAILS

WHERE ARE YOU LIVING NOW?

Current address:

Post Code:

HAVE YOU PREVIOUSLY RENTED FROM ANY OF THE AUCKLAND COUNCILS OR HOUSING NEW ZEALAND?

Yes No

If yes, please provide the last address you rented below:

CONTACT INFORMATION:

Telephone number:

Mobile number:

E-mail address:

If English is not your first language, please provide details of an agent who can translate on your behalf:

Translator's name:

Telephone number:

First language:

INCOME

WHAT IS YOUR WEEKLY INCOME?

Please indicate which of these is your main source of income:

If you have only one source of income, please write the amount received in the appropriate column.

INCOME

WEEKLY AMOUNT \$

NZ superannuation

Disability allowance

Temporary additional support

Accommodation supplement

Working (full-time / part-time)

Other (e.g. money received for rent or board) provide details below

My statement from Work and Income - Senior Services showing the breakdown of my weekly income is attached (*Telephone WINZ 0800 552 002*)

Three months of current payslips are attached (if applicable)

**CURRENT
ACCOMMODATION
PAYMENTS**

Rent is a payment made periodically by a tenant to a landlord in return for the use of a dwelling or room. This does not include food, power or other utilities.

DO YOU PAY RENT?

Yes No

Is anything included in your rent

Yes No

If yes, please provide details:

What is the total amount of rent paid for your home each week? \$

How much of this do you pay yourself? \$

How many other people are living in your home?

What is their contribution to rent / expenses?

Board is a payment made periodically by the boarder in return for the use of a room. Payment includes power, cost of the room, telephone and food.

DO YOU PAY BOARD?

Yes No

What is the total amount of board paid for your home each week? \$

THE CONTACT DETAILS FOR THE PERSON THAT I PAY RENT OR BOARD TO EACH WEEK ARE

If you are invited to an interview, we will require evidence of how much you pay. This might include a tenancy agreement, bank statements, rent book.

Name:

Address:

Telephone number:

Mobile:

E-mail address:

ASSETS

Examples of cash assets:

- Money in the bank or with a savings organisation
- Money lent to other people or organisations
- Money in bonus bonds, shares, debentures or Government stock

DO YOU OWN YOUR OWN HOME?

Yes No

DO YOU HAVE ANY CASH ASSETS?

Yes No

If you answered yes, please provide details below:

TYPE OF ASSET

\$

Examples of non-cash assets:

- Leisure boats
- Caravans
- Land or buildings other than your home

DO YOU HAVE ANY NON-CASH ASSETS?

Yes No

If you answered yes, please provide details below:

TYPE OF ASSET

\$

Note: You might be asked to provide evidence of this at a later stage.

CURRENT LIVING SITUATION

IS YOUR HOME STRUCTURALLY SOUND?

Yes No

If you answered no, please provide details below:

Number of bedrooms where you are currently living?

Number of bathrooms where you are currently living?

HAVE YOU TRIED TO FIND ALTERNATIVE ACCOMMODATION?

Yes No

If you answered yes, please provide details below:

Why do you think you have been unable to find alternative accommodation?

CHECKLIST

IF YOUR APPLICATION IS PROGRESSED AND YOU ARE INVITED FOR AN INTERVIEW, YOU WILL BE ASKED TO PROVIDE EVIDENCE OF THE FOLLOWING :

- Identification and Age (birth certificate, driver's licence, passport)
- Weekly Income (if you are receiving a benefit or NZ Superannuation, this must include a breakdown of benefit letter from WINZ)
- Assets (full bank statement for all accounts for the last 3 months)
- Current housing costs (tenancy agreement or letter from the landlord confirming your rent)

DECLARATION

I AUTHORISE HAUMARU HOUSING LIMITED PARTNERSHIP TO:

1. Obtain (and any agency to disclose) a credit reference check
2. Disclose to any credit agency details of any indebtedness to Haumaru Housing
3. Obtain my forwarding address upon vacating a Haumaru Housing property

I declare that the information contained in this application is true and correct.

I acknowledge Haumaru Housing Limited Partnership's right to check the validity of the information supplied by me about my application and ongoing tenancy, including medical, social and financial details where applicable. I understand that if the information provided is misleading or false, the application may be cancelled.

APPLICANT 1

Name: _____ Date: / /

Signature: _____

APPLICANT 2

Name: _____ Date: / /

Signature: _____
